

MINUTES  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
EDUCATION SERVICE CENTER REGION 11

June 26, 2023

The minutes reflect the order in which agenda items were discussed and acted upon.

**A. Call to Order and Roll Call – Dr. Cathy Bryce, Chairman**

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:32 a.m., Monday, June 26, 2023.

**B. Invocation**

Dr. Thompson gave the invocation.

Members Present	Dr. Cathy Bryce, Chairman Dr. Larry Blair, Vice-Chairman Dr. Jay Thompson, Secretary Mr. Dennis Hughes, Place 4 Dr. Karen Rue, Place 7
Members Absent	Mr. Rod Townsend, Place 2 Mr. Weldon Hafley, Place 6 Ms. Natalie Texada, Charter School Member
Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, Rory Peacock, Dr. Cathy Sewell, Laura Weir, Laurie Enocksen, Lori Burton, Ravonne Allmon-Smith, and Nelline Dignum
Guest(s)	None

**C. Citizen / Employee Comments**

None.

**D. Commissioner of Education Letter Appointing Natalie Texada as Charter School Representative**

Written notification from Commissioner Mike Morath appointing Natalie Texada as the Charter School Representative was received. The term is effective June 1, 2023, through May 31, 2024.

**E. Natalie Texada to Sign the Statement of Officer**

No action taken. This item will be placed on the August 28 agenda.

**F. Administer the Oath of Office**

Notary Public Nelline Dignum administered the Oath of Office to Dr. Thompson, Place 5. (Copy attached to the permanent record.)

**G. Consider Reorganization of the Board/Election of Officers for 2023-2024**

A motion was made by Dr. Thompson, seconded by Dr. Blair, and passed (unanimously) that the Board elect Dr. Bryce as Board Chairman. A motion was made by Dr. Rue, seconded by Dr. Thompson, and passed (unanimously) that the Board elect Dr. Blair as Board Vice-Chairman. A motion was made by Dr. Blair, seconded by Dr. Rue, and passed (unanimously) that the Board elect Dr. Thompson as Board Secretary.

**H. Approve Minutes of April 24, 2023, Board Meeting**

A motion was made by Mr. Hughes, seconded by Dr. Rue and passed (unanimously) that the Board approve the minutes of the April 24, 2023, Board meeting as presented. (Copy attached to the permanent record.)

**I. Consent Agenda**

A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for April and May 2023
2. Financial Reports for April and May 2023
3. Investment Reports for April and May 2023
4. Budget Amendments for April and May 2023
6. RFP #23-04-28 – Technology Password Management Solution

**SEPARATE ITEMS****J. Consider Appointing Voting Delegate to 2023 TASB Delegate Assembly at TASA/TASB Convention**

A motion was made by Dr. Rue, seconded by Dr. Thompson, and passed (unanimously) that the Board appoint Rod Townsend to serve as voting delegate to the 2023 TASB Delegate Assembly. No alternate was appointed.

**K. Consider Policy Update 29, Affecting (LOCAL) Policies**

A motion was made by Dr. Thompson, seconded by Mr. Hughes, and passed (unanimously) that the Board add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 29.

**L. Consider Employee Health Insurance Contribution for 2023-2024**

Dr. Steelman updated the Board. A motion was made by Dr. Blair, seconded by Dr. Rue, and passed (unanimously) that the Board approve to continue to contribute the current employer contribution of \$645 per month for eligible employees who opt to participate in TRS ActiveCare for 2023-2024, subject to the approval of the 2023-2024 budget.

**M. Texas Association of School Boards ESC Region 11 Pay System Review**

Ms. Allmon-Smith updated the Board. A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the 2023-2024 TASB Pay System Recommendations.

**N. Consider ESC Region 11 Salary Plan Effective 2023-2024**

Dr. Steelman updated the Board. A motion was made by Dr. Rue, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the updated 2023-2024 Administrative/Professional and Support Pay Plans.

**O. Information Items**

1. Grant Applications
2. Personnel Report
3. List of 2023-2024 Conferences
4. Budget Update 2022-2023  
Ms. Weir updated the Board.
5. Budget Update 2023-2024  
Ms. Weir updated the Board.
6. Commissioner's Meeting Update  
Dr. Steelman updated the Board.
7. Technology Update  
Mr. Peacock updated the Board.
8. Instructional Services Update  
Dr. Sewell updated the Board.
9. Safety Update  
Mr. Peacock updated the Board.
10. Employee Recognition  
Dr. Steelman updated the Board.

**EXECUTIVE SESSION**

Chairman Bryce stated that at 12:05 p.m. the Board would enter into executive session as authorized by Gov't Code 551.074, discussing personnel or to hear complaints against personnel.

The Board reconvened into open session at 12:58 p.m.

**P. Deliberation and Possible Action to: (1) Evaluate the Performance of the Executive Director; (2) Review and Possibly Extend the Executive Director's Existing Employment Contract; (3) Set the Executive Director's Compensation for any Extended Contract Term; and (4) Authorize the Board Chair to Execute on the Board's Behalf any Extended Employment Contract with Executive Director Reflecting the Board's Compensation Plan**

**Q. Consider Action on Items Discussed in Executive Session If Any**

A motion was made by Dr. Thompson, seconded by Dr. Blair, and passed (unanimously) that the Board enter into a three-year employment agreement with the Executive Director at the salary and with the benefits contained in the written agreement as determined by the Board during this agenda item and authorize the Board Chair to execute such agreement on behalf of the Board dated as of today with an effective beginning date of September 1, 2023.

**R. Deliberation and Action to Accept the Resignation of Place 6 Board of Director Weldon Hafley**

A motion was made by Dr. Rue, seconded by Dr. Thompson, and passed (unanimously) that the Board accept the resignation of Mr. Hafley.




**S. Deliberation and Action to Authorize the Executive Director to Take Any and All Action Necessary to Comply with Commissioner of Education Rule 53.1001, Including, but not Limited to, Posting Notices in Appropriate Places and Giving Notice to Region 11 School District Board Presidents and Superintendents of a Vacancy on the Region 11 ESC Board of Directors**

A motion was made by Mr. Hughes, seconded by Dr. Blair, and passed (unanimously) that the Board give the Executive Director the authority to take any and all action necessary to comply with Commissioner of Education Rule 53.1001.

**T. Adjourn**

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, August 28, 2023, at 10:30 a.m. There will be a called meeting in July. The date is to be determined. Being no further business, a motion was made by Mr. Hughes, seconded by Dr. Rue, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 1:00 p.m.

Respectfully Submitted,

  
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Dr. Cathy Bryce, Chairman

  
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Dr. Jay Thompson, Secretary

By: Nelline Dignum